

Notice for IQAC Meeting 2022-23

Ref. No.: IQAC/ITSEC/2022/005


Date: 13th April, 2023

The 6th IQAC Meeting for the session 2022-23 has been scheduled for April 17th, 2022 Monday at 4:00 PM in CRC Board Room.

All the NAAC criteria incharge are requested to be prepared with their respective criteria progress review preparation.

AGENDA of the Meeting

1. Confirmation of the last meeting.
2. Status and Updating NAAC data for the year 2021-22.
3. Progress and Status of the NAAC data for the year 2022-23.
4. Progress and Status of the additional responsibilities files.
5. Progress about Gender Audit by ICC


IQAC Coordinator

CC:

Director
Member
Chairman
Office
Vice Chairman
Secretary

IQAC

Registrar

Administrator



I.T.S ENGINEERING COLLEGE GREATER NOIDA (NAAC Accredited)

MINUTES OF IQAC MEETING

MEMBERS : DIRECTOR AND NAAC CRITERION INCHARGES

VENUE : CRC Board Room

DATE : 17.04.2023

TIME : 4:00 P.M.

PRESENT:

1. Dr. Mayank Garg : Director
2. Dr Rakesh Kumar Garg : IQAC Coordinator
3. Dr. Vrinda Sachdeva : IQAC-Member
4. Dr. P C Jha : IQAC-Member
5. Dr. Harsh Gupta : IQAC-Member
6. Mr. Navneet Kumar : IQAC-Member
7. Mr. Tarun Chug : IQAC-Member
8. Mr. Manik Chand pandy : IQAC-Member
9. Mr. Prabhakar Sharma : IQAC-Member
10. Mr. Praveen Bhola : IQAC-Member
11. Mr. Abhishek Rai : IQAC-Member
12. Ms. Niharika Shukla : IQAC-Member
13. Ms. Shalu Tyagi : IQAC-Member
14. Dr. Deepa Singh : ICC Chairperson
15. Mr Nitin Gupta : Registrar

S. No.	Issue/Area of concern	Responsibility / Follow-up
1	Confirmation of last meeting	<ul style="list-style-type: none">Meeting scheduled was communicated to all the concerned criteria in charges and they were advised to update Data template as per requirement.
2	Status and Updating NAAC data for the year 2021-22	<ul style="list-style-type: none">NAAC Data for 2021-22 has been collected and compiled.All the concerned criteria in charges will now coordinate with the website coordinator for creating the links.
3	Progress and Status of the NAAC data for the year 2022-23	<ul style="list-style-type: none">All the criteria in charges have started collecting data for NAAC for the year 2022-23 and also compiled them.


Rakesh

4	Progress and Status of the additional responsibilities files.	<ul style="list-style-type: none"> All the NAAC Criterion In charge are already collecting NAAC data for current year 2022-23 with the help of the departmental coordinators.
5	Progress about Gender Audit by ICC	The ICC Team Members have been notified about Gender Audit Report for the year 2022-23 and also advised them to submit the same in the next meeting.

Serial Number	Additional Responsibility	Criteria In-charge & Faculty
1	Value Added Programs files: About the course, Course Importance, Course objective and outcome, Prerequisite, Session wise course outline, References COE plan and outcomes File	Prof. Manik Chand Pandey Prof. Praveen Bhola
2	ADP and Annual report files	Prof. Navneet Chaudhary
3	NPTEL Research Progress report file: Schedule, Progress report and other relevant documents	Dr. P.C. Jha (NPTEL) Dr. Vrinda Sachdeva (Research Progress Report)
4	Pre-Sem and Mid-Sem Audit file: Formats, Schedule, Filled format from all departments, Actionable points and follow-up	Prof. Tarun Chug
5	IQAC notices and MOMs file	Dr Rakesh Kumar Garg
6	Annual Gender Audit Report	Dr. Deepa Singh and Dr. Setu Garg
7	Over all outcome of college events (In reference with Today's Programs)	Mr. Manish Kushwaha


Dr Rakesh Kumar Garg
 IQAC Coordinator




Dr. Mayank Garg
 Director

Notice for IQAC Meeting 2022-23

Ref. No.: IQAC/ITSEC/2022-23/014

Date: 16th January, 2023

The 5th IQAC Meeting for the session 2022-23 has been scheduled for January 20th, 2023 Friday at 11:00 AM in CRC Board Room.

All the NAAC criteria incharge/Additional Files (Responsibilities) are requested to be prepared with their respective criteria progress review preparation.

AGENDA of the Meeting

1. Confirmation of the last meeting.
2. Updating about the final uploading of NAAC criteria on college website.
3. Collecting and compiling the NAAC data for the year 2021-22.
4. To prepare the NAAC data for current year 2022-23.
5. Progress about additional responsibilities files.

Rakesh 16/01/23
Dr Rakesh Kumar Garg
IQAC Coordinator

CC:
Director Sir,
Dean Student Welfare
All HODs
IQAC members
Registrar
Website Coordinator



MINUTES OF IQAC MEETING

MEMBERS : DIRECTOR AND NAAC CRITERION INCHARGES

VENUE : CRC Board Room

DATE : 20.01.2023

TIME : 11:00 A.M.

PRESENT:

- | | | |
|---------------------------|---|----------------------|
| 1. Dr. Mayank Garg | : | Director |
| 2. Dr Rakesh Kumar Garg | : | IQAC Coordinator |
| 3. Mr. Manik Chand Pandey | : | Criterion Incharge-1 |
| 4. Mr. Navneet Kumar | : | Criterion Incharge-2 |
| 5. Dr. P C Jha | : | Criterion Incharge-3 |
| 6. Mr. Tarun Chug | : | Criterion Incharge-4 |
| 7. Ms. Niharika Shukla | : | Criterion Incharge-6 |

ABSENT:

- | | | |
|-----------------------|---|----------------------|
| 1. Mr. Praveen Bholra | : | Criterion Incharge-5 |
| 2. Mr. Abhishek Rai | : | Criterion Incharge-7 |

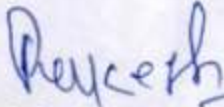
S. No.	Issue/Area of concern	Responsibility / Follow-up
1	Confirmation of last meeting	<ul style="list-style-type: none"> For reviewing Data template of all the Criterion, meeting schedule communicated to all concern and advised to update as per requirement. NAAC Data up to 2020-21 was collected by all criterion in charges. NAAC Data for 2021-22 has been started collection and compiling
2	NAAC Data uploading on College Website	<ul style="list-style-type: none"> All the NAAC Criterion In charge were advised to update their data template and will ensure the uploading of the data of their respective criterion on college website with the help of Mr Praveen Mishra (Website Coordinator).
3	Collecting and compiling the NAAC data for the year 2021-22.	<ul style="list-style-type: none"> Criterion-1 As per criteria incharge only ECE department NAAC data was collected and he is in touch with departmental coordinators to collect the remaining data and this work will be completed within one week. Criterion-2 As per criteria incharge data from registrar office is pending and as promised by Registrar Sir, it will be completed by Saturday (27/01/2023). Criterion-3 As per criteria incharge the data for 2022-23 is completed. Criterion-4 As per criteria incharge collection of data is started and within one week pending work will be completed. Criterion-5 Incharge was on leave. Criterion-6 As per criteria incharge collection of data has been started and within one week will be completed.




Rakesh
20/01/23

		<ul style="list-style-type: none"> • Criterion-7 Incharge was on leave
4	NAAC data for current year 2022-23.	<ul style="list-style-type: none"> • All the NAAC Criterion In charge were advised to collect NAAC data for current year 2022-23 with the help of departmental coordinators.
5	Progress about additional responsibilities files	Following is the revised list of criteria in charge and additional IQAC responsibilities

Serial Number	Additional Responsibility	Criteria In-charge & Faculty
1	Value Added Programs files: About the course, Course Importance, Course objective and outcome, Prerequisite, Session wise course outline, References COE plan and outcomes File	Prof. Manik Chand Pandey Prof. Praveen Bhola
2	ADP and Annual report files	Prof. Navneet Chaudhary
3	<ul style="list-style-type: none"> • NPTEL • Research Progress report file: Schedule, Progress report and other relevant documents 	Dr. P.C. Jha (NPTEL) Dr. Vrinda Sachdeva (Research Progress Report)
4	Pre-Sem and Mid-Sem Audit file: Formats, Schedule, Filled format from all departments, Actionable points and follow-up	Prof. Tarun Chug
5	IQAC notices and MOMs file	Dr Rakesh Kumar Garg
6	Faculty Colloquium file: Abstract, Invitation mail, report with attendance, screen shot, social media link	Prof. Abhishek Rai
7	Over all outcome of college events (In reference with Today's Programs)	Mr. Manish Kushwaha


 Dr Rakesh Kumar Garg
 IQAC Coordinator




 Dr. Mayank Garg
 Director

Notice for IQAC Meeting 2022-23

Ref. No.: IQAC/ITSEC/2022-23/003

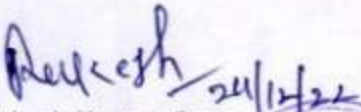
Date: 24th December, 2022

The 4th IQAC Meeting for the session 2022-23 has been scheduled for December 28th, 2022 Thursday at 1:30 PM in CRC Board Room.

All the NAAC criteria incharge are requested to be prepared with their respective criteria progress review preparation.

AGENDA of the Meeting

1. Discussion about the final uploading of NAAC criteria on college website.
2. Discussion about various committee functioning and their outcomes.
3. Faculty Colloquium to be conducted from January 2023.
4. Pre and mid semester departmental audit report.


Dr Rakesh Kumar Garag
IQAC Coordinator

CC:
Director Sir,
Dean Student Welfare
All HODs
IQAC members
Registrar
Website Coordinator





I.T.S ENGINEERING COLLEGE GREATER NOIDA (NAAC Accredited)

MINUTES OF IQAC MEETING

MEMBERS : DIRECTOR AND NAAC CRITERION INCHARGES
VENUE : CRC Board Room
DATE : 28.12.2022
TIME : 1:30 P.M.

PRESENT:

1. Dr. Mayank Garg : Director
2. Dr Rakesh Kumar Garg : IQAC Coordinator
3. Mr. Manik Chand Pandey : Criterion Incharge-1
4. Mr. Navneet Kumar : Criterion Incharge-2
5. Dr. P C Jha : Criterion Incharge-3
6. Mr. Tarun Chug : Criterion Incharge-4
7. Mr. Parveen Bhola : Criterion Incharge-5
8. Mr. Abhishek Rai : IQAC Member
9. Mr Rakesh Kumar : Website Coordinator

ABSENT:

1. Ms. Niharika Shukla : Criterion Incharge-6

S. No.	Issue/Area of concern	Responsibility / Follow-up
1	Finalization of NAAC Work	<ul style="list-style-type: none">• Criterion-1 As per the discussion in the meeting, criterion 1 data to be checked by the Director Sir and after that the same would be scanned and uploaded by the in-charge by 29/12/2022.• Criterion-2 As per the criteria in-charge, only one point (2.3) is pending. It will be completed by Friday (30/12/2022) and the scanning and uploading would be done by 03/01/2023.• Criterion-3 As per the criteria in-charge, data template is ready but cross-check needs to be done by the Director Sir.• Criterion-4 As per the criteria in-charge, data has been uploaded on the website. However, the update needs to be done by 29/12/2022.• Criterion-5 As per the criteria in-charge, data scanning is done, but data is yet to be uploaded on the website. One point 5.2.1 (list of students) is pending. Data of CRC to be completed by 30/12/2022 in discussion with the Head-CRC. Data uploading is to be done by 05/01/2023.• Criterion-6 The In-charge was on leave.• Criterion-7 As per the criteria in-charge, the entire work is almost completed and 96 marks data uploaded on the college website. 4 marks data is yet to be uploaded on the college website. Now this criterion is assigned to Prof. Abhishek Rai.

Rakesh
28/12/22



2	NAAC Data uploading on College Website	<ul style="list-style-type: none">All the NAAC Criterion In charge will ensure the uploading of the data of their respective criterion on college website with the help of Mr Rakesh Kumar (Website Coordinator).
3.	Collection and Compiling NAAC data for the year 2021-22	<ul style="list-style-type: none">All the NAAC Criterion Incharge instructed by Director Sir, to collect and compiling the NAAC data for the year 2021-22 on priority basis.

Rakesh
28/4/22

Dr Rakesh Kumar Garg
IQAC Coordinator



Mayank

Dr. Mayank Garg
Director

I.T.S Engineering College
46, Knowledge Park III, Greater Noida
NOTICE FOR IQAC MEETING 2022-2023


Ref. No.: IQAC/ITSEC/2022/002

Date: October 7th, 2022

The IQAC Meeting for 2022-2023 has been scheduled for October 14th, 2022 at **01:00 PM** in **CRC board Room**. All the department heads are requested to be prepared with their department review preparation.

AGENDA OF THE MEETING:

Sl.No.	Issue/Area of concern
1	Finalization of NAAC Work
2	NAAC Data uploading on College Website
3	NAAC Data uploading on Google Drive
4	Summary Sheet preparation of each NAAC criteria
4	NBA Work
5	Monitoring of Attendance
6	Book bank taken by the Students
7	Updated students lists
8	50% fee exemption to readmitted students
9	Applicability of Various Format
10	Non Reporting First Year Students Status


Rakesh
(Rakesh Kr Gentry)
IQAC - Co-ordinator



I.T.S ENGINEERING COLLEGE GREATER NOIDA (NAAC Accredited)

MINUTES OF IQAC MEETING

MEMBERS : HODS AND NAAC CRITERION INCHARGE
VENUE : CRC Board Room
DATE : 14.10.2022
TIME : 01:00 P.M.

PRESENT:

1. Dr. Mayank Garg : Director
2. Dr. Sanjay Yadav : DSW and ME & CE
3. Dr. Ashish Kumar : Professor and Head-CSE
4. Dr. Monica Jain : Professor and Head-ECE
5. Dr. O P Chaudhory : Professor and Heas-ASH
6. Mr. Rakesh Kumar Garg : IQAC Coordinator and Criterion Incharge-7
7. Mr. Manik Chand Pandey : Criterion Incharge-1
8. Mr. Navneet Kumar : Criterion Incharge-2
9. Dr. P C Jha : Criterion Incharge-3
10. Mr. Tarun Chug : Criterion Incharge-4
11. Ms. Niharika Shukla : Criterion Incharge-6

ABSENT:

1. Mr. Praveen Bhola : Criterion Incharge-5

Sl.No.	Issue/Area of concern	Responsibility / Follow-up
1	Finalization of NAAC Work	<ul style="list-style-type: none">• Criterion-1 As per criteria incharge only civil department work was pending and as discussed in meeting and committed by Dr Sanjay Yadav will be completed by Monday (17/10/2022).• Criterion-2 As per criteria incharge only one point is pending and it will be completed by Monday (17/10/2022).• Criterion-3 As per criteria incharge the entire work is completed.• Criterion-4 As per criteria incharge only one point is pending and it will be completed by Tuesday (18/10/2022).• Criterion-5 Incharge was on leave and for pending data of CRC asked to Head-CRC to complete the pending work till Tuesday (18/10/2022)• Criterion-6 As per criteria incharge only two point role and responsibilities & IQAC last five year progress is pending. Instructed to Criteria Incharge to sit with IQAC Coordinator and finalize this work till Tuesday (18/10/2022).• Criterion-7 As per criteria incharge the entire work is almost completed and uploaded on college website.



Praveen Bhola

2	NAAC Data uploading on College Website	<ul style="list-style-type: none"> All the NAAC Criteria in charge will ensure the uploading of the data on college website with the help of System Admin.
3	NAAC Data uploading on Google Drive	<ul style="list-style-type: none"> Registrar office will share the google drive and NAAC Criteria in charge will upload the data on that drive.
4	Summary Sheet preparation of each NAAC criteria	<ul style="list-style-type: none"> Each criteria in-charge has to prepare the summary sheet of their respective criteria.
4	NBA Work	<ul style="list-style-type: none"> HoD ECE will ensure the completion of NBA work and also share the entire work in google drive shared by registrar office.
5	Monitoring of Attendance	<ul style="list-style-type: none"> All the HoDs will ensure to prepare and monitoring the attendance summary on weekly basis as discussed on the following parameters: <ul style="list-style-type: none"> More than 75% 60% to 75% 40% to 60% and Less than 40%
6	Book bank taken by the Students	<ul style="list-style-type: none"> Book bank taken by the students from the library has to be increased. HoDs and faculty members should monitor and motivate the students to taken the book bank.
7	Updated students lists	<ul style="list-style-type: none"> Registrar office will ensure to provide the updated students lists to concern departments as well library excluding fail students and including the readmitted students.
8	50% fee exemption to readmitted students	<ul style="list-style-type: none"> All the fail students to be informed that on taking readmission in First/Second year will get 50% fee relaxation only for that particular year.
9	Applicability of Various Format	<ul style="list-style-type: none"> All the shared formats will be applicable and concern HoDs and Registrar will ensure the completion of task.
10	Non Reporting First Year Students Status	<ul style="list-style-type: none"> HoD AS/H will provide the updated details

Mayank

Dr. Mayank Garg
Director

Rakesh
Rakesh Kumar Garg
IQAC - Co-ordinator



I.T.S Engineering College
46, Knowledge Park III, Greater Noida
NOTICE FOR IQAC MEETING 2022-2023

Ref. No.: IQAC/ITSEC/2022/001 Date: July 15th, 2022

The 1st Quarterly IQAC Meeting for 2022-2023 has been scheduled for July 25th, 2022 at **03:30 PM** in **CRC board Room**. All the department heads are requested to be prepared with their department review preparation.

AGENDA OF THE MEETING:

1. Discussion of Submission of course coverage reports/course files to IQAC office by all HODs.
2. Status of registration of faculty and student in MOOCs such as Coursera.
3. Student Projects/competition planned.

A.K. Singh
IQAC - Co-ordinator




MINUTES OF IQAC MEETING

MEMBERS : IQAC Committee Members
VENUE : CRC Board Room
DATE : 25.07.2022
TIME : 03:15 P.M.

PRESENT:

- | | | |
|--------------------------|---|---------------------|
| 1. Dr. Mayank Garg | : | Director |
| 2. Dr. Akant Kumar Singh | : | IQAC Coordinator |
| 3. Dr. P. C. Jha | : | Associate Professor |
| 4. Dr. Rajiv Ranjan | : | Associate Professor |
| 5. Dr. Kuldeep Chouhan | : | Associate Professor |
| 6. Dr. Vrinda Sachdeva | : | Associate Professor |
| 7. Mr. Navneet Chaudhary | : | Assistant Professor |
| 8. Mr. Tarun Chug | : | Assistant Professor |
| 9. Mr. Rakesh Garg | : | Assistant Professor |
| 10. Mr. Praveen Bhola | : | Assistant Professor |
| 11. Ms. Niharika Shukla | : | Assistant Professor |
| 12. Mr. Sachin Sinha | : | Assistant Professor |
| 13. Mr. Chetan Dixit | : | Assistant Professor |

Sl.No.	Issue/Area of concern	Responsibility / Follow-up	Target date
1	Course Coverage Reports and Course Files	All Heads will ensure the coverage of course and course files with proper format.	-
2	MOOCS	All faculty members are requested to complete at least one MOOC	-


Dr. Akant Kumar Singh
IQAC Coordinator

